

Model C- Remote Learning

There may be shifts in time throughout the year that we will have to navigate to remote learning. Thoughtful considerations, evaluation of resources and feedback has helped us create a framework for remote learning moving into the 2020-2021 school year. We are better equipped to meet the learning needs of our students. Flexible lesson planning with the incorporation of instructional tools that assist students in both face-to-face and remote learning environments will help ensure we are providing a high-caliber and rigorous level of education to all students.

Sustained remote learning for students unable to attend due to general health concerns including anxiety and/or compromised immune system within the family is an acceptable option. School approval is required for a student to enter into sustained remote learning. Consultation with the family that confirms the inability for the school to make accommodations for the safety of the student would result in the decision to implement the model of remote learning.

Remote Learning Tuition

In the event of a natural disaster, disease outbreak or any other circumstances which, in the judgment of the school administration, make it infeasible, unsafe or otherwise imprudent to continue campus-based education, school shall resume as soon as practical via distance learning and/or other methods adopted and/or developed by the school administration and faculty. Due to continuing financial obligations relating to operational costs, including administrative, faculty and staff salaries, there shall be no suspension, reduction or refund of tuition or applicable fees.

REMOTE LEARNING EXPECTATIONS

The remote learning expectations as articulated here apply (as is) when the entire school is operating under Model C. When a student is engaged in sustained remote learning while the school is operating under Models A or B, these expectations will be **modified by grade level**, and parents will receive a homeroom-specific copy one week before the start of the school year.

OLA/Teacher Expectations

Teachers will:

- deliver new content, as well as review, assess and remediate as needed. When introducing a new concept, video instruction and/or demonstration will be provided.
- Post a plan for student/group. The plan will stipulate:
 - On what platform and at what time their class will be held each day.
 - When a videoconference is to be held, will define the time that the class will "meet."

- Provide a live, recorded video lesson, or links to video lessons from online resources regularly for students, according to the expectations shared by the principal.
- Strike a balance between advancing the curriculum and keeping student stress and screen time to a minimum.
- Begin live classes and meeting times with prayer and serve as the spiritual leader of the class.
- Follow communication guidelines with parents and students as provided by the school administrator or designee.
- Post her/his school-issued email address in the plans and state that all correspondence must be sent to this address. Parents will be copied (Cc) on all correspondence from the teacher to the student.
- Adhere to student Individual Education Plans (IEP). Student accommodation plans may require alterations to the expectations provided for Remote Learning. Their plans will be reviewed by support personnel.
- Invite parents to any online classroom or Learning Management System (LMS).
- Provide the opportunity students to interact with their peers online. This might mean giving feedback on an assignment, making a collaborative response, hosting discussion boards, or beginning group sessions with a social connection and check-in. This can leverage technology to build stronger and deeper relationships.
- Integrate the faith into lessons.
- Create and communicate an alternate learning plan in the event that teachers or families cannot access the internet.
- Guidance counselors and Learning Support teachers will host virtual office hours each week for students to ask questions and receive assistance, as well as provide their regular weekly instruction.
- Grades and/or effort marks will be given for all classes. Check daily work required of students. Completed work counts as proof of attendance for record keeping purposes. Post grades according to principal expectations.
- School administrators will provide guidelines for assessments and grading.
- Pray. We need your prayers and the prayers of your students, especially now. Help them connect with God in these times and feed their spiritual growth. Offer interactive prayer/spiritual reflection when possible.

Parent Expectations

- Support the community and prayer life of the school.
- Set up a workspace and work time for your child, consistent with the school's schedule.
- As part of a conscious effort to continue to develop your child's life skills, be sure your child makes positive contributions to household work and family life. Schools will be reinforcing the students' need to make positive contributions at home.
- Expect guided activities which may include any subject area, including specials classes.
 - Expect up to two hours of activities a day for pre-K – 1st grades.

- o Expect up to three hours of activities a day for 2nd – 5th grades.
- o Expect up to five hours of activities a day for middle school grades.
- o High schools will receive daily instruction per the schedule provided by the principal.
- Students are expected to attend all live classes and/or sessions. During these live sessions, students will be required to turn on their device's camera so the teacher is able to see the student during class. Students need to check-in to class as specified by the teacher no later than 5 min into the class or they will be marked absent. Students MUST remain signed into the class for the entire block or until the teacher releases them to do class/group work.
- If a student leaves in the middle of a class, the student (or parent) MUST notify the teacher by email that he or she is leaving the session and why. A parent email must follow to report the absence.
- Continue to report absences per your school's guidelines. Students are expected to attend all live classes and/or sessions. If a student is not able to attend a scheduled live class and/or session, then the parent needs to consider this as an absence and report it to the school accordingly. If a student is absent for a live class and/or session, then he or she is expected to watch the recording of the live session and complete the work as soon as possible. Please refer to your school's policy regarding excused and unexcused absences.
- Schools' absence make-up policies apply to Remote Learning.
- Behavior considered to be distracting to class meetings and/or other students or not following the directives for virtual classroom management by the teacher, can be written up for classroom disruption or insubordination per the school's code of conduct and discipline policy. Parents will be notified if there is a discipline issue with a student.
- Work with your teacher on developing a routine for your child. Appropriate and consistent bedtimes, meal times, and school work times are very important to success. If you are struggling with developing a routine for your child, please reach out to your child's teacher for suggestions and help.
- School policies for homework and academic integrity still pertain.
- Don't take over your child's work for him/her. School policies on student original work and academic honesty will still apply.
- Please presume the best of the teachers and school leaders. Follow the appropriate chain of command if an issue arises. Please contact your child's teacher first with any concerns. Matthew 18:15 "If your brother* sins [against you], go and tell him his fault between you and him alone. If he listens to you, you have won over your brother."
- If you have multiple school-aged children, stagger their work times as much as possible.
- Be sure your child gets exercise daily.
- Schools are not expecting faculty/staff to share personal cell phone numbers. Please contact your child's teacher through school provided contact information.
- If contacting the teacher after their scheduled office hours, allow time for the teacher to respond.
- We're here to work with you. We are all in this together.
- Pray. We need your prayers and the prayers of your family, especially now. Make it a priority to connect with God during these times to feed your spiritual growth.

Student Expectations

- Support the community and prayer life of the school.
- Adhere to OLA's Honor Code/Handbook.
- Set up an appropriate workspace and work time for yourself. Approach Remote Learning sessions as if you were in the classroom. Your workspace should be in a quiet area of your home and include a desk or table. It should be void of distractions (ie, food, toys, pets, television, etc.).
- Follow your school's dress-down policies when attending live sessions.
- You are expected to attend all live classes and/or sessions. During these live sessions, you will be required to turn on your device's camera so the teacher is able to see you during class. Check-in to class as specified by your teachers no later than 5 minutes into the class or you will be marked absent. You MUST remain signed into the class for the entire block or until the teacher releases you to do class/group work.
- If you leave in the middle of a class, you MUST notify the teacher by email that you are leaving and why. A parent email must follow to report the absence.
- Absences will still be recorded by the school. If you are not able to attend a scheduled live class and/or session, then your parents need to report your absence to the school per school guidelines for reporting absences. If you are absent for a live class and/or session, then you are expected to watch the recording of the live session and complete the work as soon as possible. Please refer to your school's policy regarding excused and unexcused absences.
- Schools' absence make-up policies apply to Remote Learning.
- Complete and submit your work on time.
- Do your own work.
- Obey the 4th Commandment – Honor your mother and father. As part of a conscious effort to continue to develop your life skills, be sure to make positive contributions to household work and family life. School will be reinforcing your need to make positive contributions at home.
- School policies for homework and academic integrity still pertain.
- Communicate if you have any questions or concerns. Ask for help if you need it.
- Be considerate of others in online discussions.
- Behavior considered to be distracting to class meetings and/or other students, or not following the directives for virtual classroom conduct by your teacher, can be written up for classroom disruption or insubordination per your school's code of conduct and discipline policy.
- Continue to follow your school's Acceptable Use Policy and be exceptional digital citizens.
- Remain hopeful knowing your teachers are doing all they can to move your education forward in an excellent manner.
- Obey the 3rd Commandment - Honor the Sabbath day.

- Remember you are not “at home” during Remote Learning but “in school”. Your job is to learn. This is an opportunity to learn a new skill set and grow in responsibility in this new model of learning.
- Assuming you are not using your cell phone as the classroom device, it should be silenced and put away during Remote Learning. Limit your distractions.
- Pray. We need your prayers and the prayers of your family, especially now. Make it a priority to connect with God during these times to feed your spiritual growth.